



Saint Michael Catholic Primary School & Nursery

Code of Conduct for Parents & Visitors

Mission Statement:

Excellence • Enrichment • Enjoyment

Date policy accepted by the Governing Body: July 2026
Date for review: July 2027

Code of Conduct for Parents & Visitors

1. At St Michael Catholic Primary School we are very fortunate to have a supportive and friendly parent body. Our parents recognise that educating children is a process that involves partnership between parents, class teachers and the school community. As a partnership our parents will understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons we continue to welcome and encourage parents/carers to participate fully in the life of our school.
2. To continue to foster this positive working relationship between parents and school, the school will continue to operate an 'open door policy'. Should you have any concerns regarding your child's education or welfare, your child's class teacher should be the first point of contact. If you feel that the issue is serious enough, you should make an appointment to meet the headteacher.
3. The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about their expected conduct. This is so we can continue to flourish, progress and achieve in an atmosphere of mutual understanding.
4. Parents and carers are allowed on school premises by permission of the school; this may be withdrawn if necessary.
5. Safeguarding our pupils is paramount. Therefore, visitors will be required to sign in and wear a visitors lanyard to show that they are authorised to be on the premises.
6. All volunteers will be required to complete a safeguarding induction and a DBS check before volunteering at the school. We expect all visitors and volunteers to follow our safeguarding policies and procedures at all times.

Guidance

7. As well as following the guidance set out in our Home-School Agreement, we expect parents, carers and visitors to:
 - Respect the Catholic ethos of our school.
 - Understand that both teachers and parents need to work together for the benefit of their children.
 - Demonstrate that **all** members of the school community should be treated with respect and therefore set a good example in their own speech and behaviour.
 - Seek to clarify a child's version of events with the school's view in order to resolve any issue.
 - Correct own child's behaviour especially in public where it could otherwise lead to conflict, aggressive behaviour or unsafe behaviour.
 - Approach the school to help you resolve any issues of concern.
 - Avoid using staff as threats to admonish children's behaviour.
 - Respect the school environment, including keeping the school tidy by not littering.
 - Refrain from driving vehicles into the school car park to drop off or collect children. The car park is for the use of staff and authorised visitors only.
 - Refrain from waiting or stopping outside the main school gate which must be kept clear at all times for the safety of children

- To respect the parking restrictions in the surrounding area when dropping off or collecting children.
8. In order to support a peaceful and safe school environment the school cannot tolerate parents, carers and visitors exhibiting the following:
- Disruptive behaviour which interferes or threatens to interfere with the operation of a classroom, an employee's office, office area or any other area of the school grounds.
 - Using loud/or offensive language, swearing, cursing, using profane language or displaying temper in the school environment.
 - Behaving in a disrespectful manner to a member of staff.
 - Engaging in behaviour towards a member of staff which is intimidating and/or abusive.
 - Threatening to do actual bodily harm to a member of school staff, governor, visitor, fellow parent/carer or pupil regardless of whether or not the behaviour constitutes a criminal offence.
 - Damaging or destroying school property.
 - Abusive or threatening e-mails or text/voicemail/phone messages or other written communication.
 - Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parent/staff/governors at the school on Facebook or other social sites or howsoever made. Any concerns you may have about the school must be made through the appropriate channels by speaking to the class teacher, the headteacher or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned
 - The use of physical aggression towards another adult or child. This includes physical punishment against your own child on school premises.
 - Approaching someone else's child in order to discuss or chastise them because of their actions towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences).
 - Entering classrooms at any time without permission of the class teacher or headteacher.
 - Smoking and consumption of alcohol or other drugs.
 - Dogs being brought on to school premises.
9. Should **any** of the above behaviour occur on school premises the school may feel it is necessary to contact the appropriate authorities. The headteacher and the school governors may prohibit an adult from entering the school grounds to safeguard our school community.
10. We trust that parents and carers will assist our school with the implementation of this policy and we thank you for your continuing support of the school.

Review The Governing Body will review this policy annually. The Governing Body may, however, review the policy earlier than this, if the Government introduces new regulations, or if the Governing Body receives recommendations on how the policy might be improved.