



Saint Michael Catholic Primary School
Feltham Hill Road
Ashford
Middlesex
01784 25 33 33



CLEANER
Required immediately

Surrey pay band SP1/2 (£15,189 - £15,856 FTE)
Actual yearly salary (£4,219-£4,404)

Part-time and Permanent
Term time: 10 hours per week (3.15-5.15pm), Monday to Friday
School holidays: 10 hours per week, Condensed working pattern

Closing date for applications: 2 October 2017

JOB DESCRIPTION

Role

To carry out daily cleaning during term time.
To carry out deep clean of school during school holidays.

Main Duties:

- Clean (hoover/dust/wipe) specified areas of the school which includes classrooms, toilets and communal areas during term time.
- Work alongside cleaning colleagues to carry out deep cleans of the school during school holidays. This may not be the same areas as allocated during the term time.
- Ensure high standards of cleanliness are maintained throughout the School.
- Clean to the frequency and standard as directed by the Head Cleaner.
- Perform all work as instructed by the Head Cleaner/Business Manager/Headteacher.
- Comply with relevant health and safety legislation, policies and procedures in the performance of the duties of the post reporting hazards or defects to the Head Cleaner.

PERSON SPECIFICATION

- Physically able to carry out repetitive cleaning tasks using equipment as appropriate.
- Ability to work as a team taking instruction from the Head Cleaner.
- Ability to work independently maintaining a high standard of cleanliness.
- Ability to work safely ensuring appropriate equipment is used and cleaning products are kept secure and out of reach of children.
- Be reliable, approachable, courteous and able to present a positive image of the school.

You are warmly welcomed to visit the school. Please contact Mrs Twose (School Business Manager) to arrange a convenient time on 01784 253333.

Application forms and further information are available from the school – please e-mail Mrs Twose at: info@st-michaels.surrey.sch.uk.

St Michael Catholic Primary School is committed to safeguarding children and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Checks with past employers and DBS checks are required for all posts. We expect all staff to sign a Catholic Education Service contract of employment.